Biological Systems Engineering
UNIVERSITY OF WISCONSIN–MADISON

460 Henry Mall Madison, WI 53706
608/262-3310 FAX:608/262-1228
http://bse.wisc.edu/

Supervisor's Evaluation of BSE Student Performance

1. Please have a person who has daily supervisory contact with the student complete this evaluation.
2. Please discuss this evaluation with the student. The experience is an important learning opportunity. One of the primary goals of this evaluation is to help the student grow both personally and professionally.
3. If student is receiving University course credit for their employment with your company, then receipt of this evaluation is required for student to receive a course grade.
4. Email or mail to the attention of Betsy Wood. Betsy is the Student Services Coordinator for the Biological Systems Engineering Department. Do not hesitate to contact Betsy by phone (608-262-3310) or e-mail (betsy.wood@wisc.edu) if you have any questions.

Student:_____

Employing Organization_____

Supervisor:_____ Supervisor's E-mail:_____

Performance Evaluation	Exceeds Expectations	Meets Expectations	Below Expectations
Attendance *(punctuality, reliable)*			
Productivity *(volume, promptness)*			
Quality of Work *(accuracy, thoroughness, neatness)*			
Initiative *(self-starter, resourceful)*			
Dependability *(organized, trustworthy)*			
Attitude *(enthusiasm, curiosity, desire to learn)*			
Interpersonal Relations *(cooperative, courteous, friendly)*			
Judgment *(decision making)*			
Overall Performance			

1. Area(s) where student excels:_____

_____

_____

_____

_____

2. Area(s) where student needs to improve:_____

_____

_____

_____

_____

Supervisor's Evaluation of BSE Student's Academic Preparation

Please evaluate the student's academic preparation for his/her cooperative education or summer internship assignment using the ABET (Accreditation Board for Engineering and Technology – www.abet.org) outcomes and assessment criterion. Academic department chairs receive summaries of responses. Provide specific comments or observations directly below the criterion.

E E – Exceeds Expectations M E – Meets Expectations B E – Below Expectations NA – Cannot Rate

Ability to apply knowledge of mathematics, sciences, and engineering	E E	M E	B E	NA
Ability to design and conduct experiments, analyze and interpret data	E E	M E	B E	NA
Ability to design a system, component, or process to meet desired needs	E E	M E	B E	NA
Ability to function on multi-disciplinary teams	E E	M E	B E	NA
Ability to identify, formulate and solve engineering problems	E E	M E	B E	NA
Understanding of professional and ethical responsibility	E E	M E	B E	NA
Ability to communicate effectively……. -through interpersonal skills	E E	M E	B E	NA
-through formal presentations	E E	M E	B E	NA
-through technical writing	E E	M E	B E	NA
Broad education necessary to understand the impact of engineering solutions in a global and societal context	E E	M E	B E	NA
Knowledge of contemporary issues	E E	M E	B E	NA
Ability to use the techniques, skills, and modern engineering tools necessary for engineering practice	E E	M E	B E	NA
Recognition of the need for, and an ability to engage in life-long learning	E E	M E	B E	NA

Does it appear that this student's academic program is oriented to the particular needs of your organization?

What if any, changes would you like to see implemented in the curriculum?

Other Comments/Observations (include here any concerns student may have expressed):

This report has been discussed with the student. o YES o NO

Student comments:_____

_____

_____

Student Signature_____ Date_____

Signature verifies student review, but does not denote agreement.

Is this the student's final work term with your organization? o YES o NO

If Yes, have you offered full-time employment after graduation? o YES o NO

Supervisor Signature_____ Date_____